



# Southwark Group of Tenants Organisations

Bells Gardens Community Centre,  
19 Buller Close, London,

Campaigning for Housing Rights and Council Homes

SE15 6UJ

## Volunteer Grant Officer

### Southwark Tenants' Federation – Grassroots Housing Advice Charity

**Location:** Southwark / Remote (hybrid available)

**Time commitment:** Flexible (approx. 4–8 hours per week)

**Contract:** Volunteer

### About Us

We are a **small grassroots charity based in Southwark** and the **only surviving tenants' federation in London**. For decades, we have supported tenants and residents to defend their housing rights, challenge poor conditions, and have a collective voice in decisions that affect their homes and communities.

Our social housing advice service supports people facing homelessness, disrepair, evictions, and housing management issues, with a strong focus on empowerment and tenant-led action.

### The Role

We are seeking a **Volunteer Grant Officer** to help us secure funding to sustain and grow our vital work. This role is crucial to keeping an independent, tenant-led voice alive in London.

You will work closely with a small, committed team and help ensure our advice service remains accessible to local residents.

### Key Responsibilities

- Research grant funding opportunities suitable for a grassroots, tenant-led organisation
- Draft and submit grant applications to trusts, foundations, and statutory funders
- Maintain a simple funding pipeline and track deadlines
- Work with staff and volunteers to gather service data, outcomes, and case studies
- Assist with basic funder monitoring and reporting

### About You

#### Essential:

- Strong written communication skills
- Good organisational skills and reliability
- Commitment to social justice and housing rights



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## **Desirable (but not essential):**

- Experience of grant writing or fundraising
- Knowledge of social housing, tenant organisations, or advice services

We particularly welcome applications from people with lived experience of social housing.

## **What We Offer**

- Flexible volunteering hours
- Support, supervision, and guidance
- The opportunity to contribute to a unique and historic tenant-led organisation
- Experience in grant writing within the voluntary and housing sectors
- References provided where appropriate

## **How to Apply**

Please send a CV and a short statement explaining your interest in the role to **[margaret@sgto.co.uk](mailto:margaret@sgto.co.uk)**

Applications are reviewed on a rolling basis.