



# SGTO Nominations

Voting for the positions of Chair, Vice-Chair and Treasurer of SGTO will be carried out at the Annual General Meeting on the night. We will also take nominations for Minutes Secretary (a non-officer position) and members to sit on the Executive Committee.

## Role of the Officers

**Chair.** The Chair is the elected spokesperson of the organisation and must be aware of all aspects of the organisation's work. The main role is to chair meetings and represent the views of SGTO in other forums.

**Vice-Chair.** Provides support for the Chair, taking on various areas of work and representation.

**Treasurer.** The Treasurer, in conjunction with the staff team, is responsible for setting and maintaining SGTO budgets.

## What does the Executive Committee do?

The Executive Committee has many important roles and responsibilities to perform:

- **Strategies:** gives the organisation direction, making overall plans and monitoring progress.
- **Employer:** responsible for all aspects of employment, health and safety and the welfare of the staff team.
- **Finance:** ensures the organisation has enough money to carry out its work and the organisation's money is spent in the correct way.
- **Watchdog:** ensures that SGTO abides by its constitution and good practice.

## Delegates and Deputies

Delegates and deputies to the Tenant Council, London Tenants Federation and the Area Housing Forums. You have a chance to play an important part in representing SGTO throughout the borough and across London. Nominations for these positions will be taken on the night of the AGM. Please consider putting yourself forward to represent SGTO.

## Why Bother?

The Executive Committee has an essential role in ensuring that SGTO meets the needs of T&RAs in the Borough. If you want to make a difference, then please put your name forward.

Are you interested? **Yes!** Then please complete the enclosed form and return to SGTO by 5pm Friday 8<sup>th</sup> February 2008. Have you any resolutions that you would like to put forward to be considered at the Annual General Meeting? If Yes? Then please notify SGTO by the same date.



*(Please note that SGTO is now an incorporated organisation limited by guarantee)*